

ROXBURY PUBLIC LIBRARY

Reciprocal Use Policy

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A. Reference and In-house Services:

The Roxbury Public Library will provide in-house services, including reference, to all walk-in patrons regardless of residency. The Roxbury Library will not process interlibrary loan requests for non-resident patrons. Unusual circumstances, or the priorities of serving Roxbury residents first, may require the Library to limit some services or attendance at certain programs to residents and full-service card holders.

B. Circulation to Morris County Residents:

Residents of other municipalities whose libraries are members of the M.A.I.N. consortium reciprocal borrowing program and who present a valid library card may borrow materials from the collection subject to the restrictions expressed in other policy statements. (See attached list of M.A.I.N. participants.)

In order for a card to be valid, it must be accessible through the automated circulation system. Patrons not in the database may be verified by a call to the home library. Patrons with multiple cards, or with significant fines or warnings on their records, may be denied borrowing privileges.

When using the library, patrons from other towns must abide by the rules and regulations as set forth by the Roxbury Public Library Board of Trustees in their approved policies. Failure to do so will result in the loss of use privileges at the Roxbury Library.

C. Reciprocal Use by Pay Card Holders:

Pay card policy is as follows, or per current M.A.I.N. Policy:

Patrons who do not live in municipalities whose libraries are members of the M.A.I.N. consortium may only borrow materials as delineated in the Open Borrowing agreement. Out-of-county patrons are not permitted to place holds nor purchase a library card.

Residents of Morris County municipalities with no library or whose libraries are not part of the M.A.I.N. consortium will not be granted borrowing rights unless they purchase a Roxbury Public Library card; courtesy cards from other Morris County libraries are not acceptable.

Pay cards are issued for one year from the date of registration for a fee determined annually by the Library Board. Individuals who purchase membership cards are extended library privileges at Roxbury Public Library and Morris County Library only. They may place holds for pick-up at Morris County Library only. Roxbury Library staff may place item-level holds for pay card patrons on either Roxbury or Morris County Library's titles.

adopted 3/90

amended 6/24/09

amended 8/29/12

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Appendix: Participants in the M.A.I.N., Inc. Reciprocal Borrowing Program

As of August 29, 2012:

Bernards Township
Boonton Holmes Public Library
Butler Public Library
Joint Free Public Library of the Chathams
Chester Library
County College of Morris
Denville Free Public Library
Dover Free Public Library
East Hanover Township Free Public Library
Florham Park Public Library
Harding Township Public Library
Jefferson Township Public Library
Kinnelon Public Library
Lincoln Park Public Library
Long Hill Township Public Library
Madison Public Library
Mendham Free Public Library
Mendham Township Library
Montville Township Public Library
Morris County Library
Morris Plains Public Library
Joint Free Public Library of Morristown and Morris Township
Mount Arlington Public Library
Mount Olive Public Library
Mountain Lakes Public Library
Parsippany-Troy Hills Public Libraries
 Lake Hiawatha Branch
 Mount Tabor Branch
 Parsippany Branch
Pequannock Township Public Library
Randolph Township Public Library
Riverdale Public Library
Rockaway Borough Free Public Library
Rockaway Township Public Library
 Hibernia Branch
Roxbury Public Library
Washington Township Public Library
Wharton Public Library
Whippanong Library